**Curriculum Vitae**

**Name:** Natalie Joy Dottin (Ms.)

Address: # 9 Wharton Street, Success Village, Laventille

Phone nos. 624-8141 (h) 760-4902 (Cell)

Date of Birth: 01st October, 1970

**Education**

* 2009-2012 University of the West Indies, St. Augustine
* 2007 South East school of continuing classes
* 2004 Servol Regional Training Centre
* 1999 South East School of continuation classes
* 1994-1996 John S. Donaldson Technical Institute
* 1985-1987 Malick Senior Comprehensive School
* 1982-1985 Morvant Laventille Junior Secondary School

**Qualifications**

Bachelor of Education Degree – B.Ed ECCE - October 2012

Office Administration – General CXC – Grade I-2009

Principles of Business – General CXC – Grade II-2007

English – General – CXC – Grade II-1997

Social Studies – General – CXC –Grade III-1999

Human and Social Biology – GCE – Grade C-1999

**Other areas of skill and qualification**

* University of Southern Caribbean - Play Therapy Certificate – July 2014.
* Ministry of Education – Early Childhood Education Certificate- Sept. 2006.
* National Examinations Council-Craft Certificates-Food Preparation & Cafeteria Operation- 1994-1997.
* Hospitality Services & Training Inc. Ltd- Certificate- Professional Cooking- May 2003.
* National Energy Skills Centre & Ministry of Education-Certificate of Participation-Computer Literacy-Aug. 2003.
* T&TUTA – Certificate of Participation- School Safety & Disaster Preparedness-Sept. 2007.
* Inter-Caribbean Children’s Puppet Ministry 2002/2003

**Work Experience**

Morvant Government ECCE/Teacher February 2103-present

Upper Laventille ECCE / Teacher Assistant May 2011 – January, 2013

Cleopatra Romilly ECCE Centre – Sept.2005- May 2011 –Teacher Assistant II

Guardian Life of the Caribbean – June 2004- July 2005 - Breakfast Cook

Little Lambs Pre School – 2001-2003 – Teacher

**Interests and Activities**

* Travelling, hiking, outdoor camping, sports, sign language, catering and event coordinating.
* Former Unit Commander in a Para Military Group for over twenty plus years, my duties included managing a unit of sixty persons and ten officers. It was under my leadership we received unit of the year on three occasions. I resigned my position to further my studies but remained as a resource person in the district.
* July 2012 outgoing Executive Secretary of over five years on the Board of Directors at the Western United Credit Union. Also served on the Marketing and Education Committees.

**References and Testimonials**

* Mr. Montgomery **Guy** Sr. – Retired Teacher 682-3222
* Mr. Anthony **Best-** MBA- Pastor 667-5815/678-6279
* Mrs. Darlene **Noble-George** – Teacher/Administrator 783-2237
* Ms. Helena **Frederick-** Teacher/Administrator- 741-2701
* Ms. Jasmin **Johnson** – Teacher/Administrator 740-6909
* Terry **Young** – Former Assistant Commissioner of Police Trinidad & Tobago 703-5742